

BY-LAWS
of the
NORTH IDAHO
OPERATORS SECTION
OF THE
PACIFIC NORTHWEST CLEAN WATER ASSOCIATION

ARTICLE I

MEMBERSHIP:

SECTION 1:

All members of the preliminary organization of this Section shall become members of this Section without election.

SECTION 2:

Application for membership in the Section shall be made to the Secretary/Treasurer, who at the next regular meeting shall present the application for acceptance. A majority vote of the members present shall signify approval.

SECTION 3:

Any member delinquent on payment of dues for a period of one calendar year and a day shall automatically be dropped from the membership roster. The fiscal year is January 1 to December 31.

SECTION 4:

It is provided that corporate membership may be extended to Organizations engaged in the sale of commodities and/or services to the Water, or Wastewater Industry. Corporate members shall be given two full section memberships with paid Corporate dues and those members shall be eligible to hold office and vote.

ARTICLE II

DUES:

SECTION 1:

Annual dues for active membership shall be as directed by a two-thirds majority vote of the members present at a General Meeting.

SECTION 2:

Annual dues for Corporate membership shall be as directed by a two-thirds majority vote of the members present at a General Meeting.

2. Serve as a co-chair of the Nominating Committee with the past Secretary of the Section and a chair member of the Officer Selection Committee.
3. In the absence of the President and Vice President serve as Chairman at Board Meetings, Section Meetings and functions.
4. Attend at least 80% of all Section and Board Meetings.

4-D Duties and Responsibilities of Secretary/Treasurer

The Secretary/Treasurer shall serve in a three year commitment to the Board as Secretary/Treasurer Elect and then serve as Secretary/Treasurer and finally Past Secretary/Treasurer the general duties of Secretary/Treasurer are:

1. Serve as an officer of the Section and a member of the Board.
2. Present the Secretary/Treasurer report as Board meetings and Section meetings, refer draft minutes for approval, and share any notable correspondence.
3. Maintain a Section account check book and communicate account activity to the Board and Section members.
4. Monitor funds in the section bank account.
5. Take minutes at Board Meetings and Section Business Meetings.
6. Keep copies of incorporation, nonprofit status, tax exempt status, and other business documents as necessary.
7. Communicate by E-mail or mail to send items to section and board members.
8. The Secretary/Treasurer must be a member of WEF and PNCWA for the length of time the Secretary/Treasurer position is held.
9. The Secretary/Treasurer along with the President must attend the PNCWA annual Conference.
10. Attend at least 80% of all Section Meetings and Board Meetings.

4-E Duties and Responsibilities of Past Secretary/Treasurer

1. Serve as Secretary/Treasurer in the event that the Secretary/Treasurer and the Secretary/Treasurer Elect are not present at a Board meeting or Section meeting.
2. Serve with the Past President as nominating Committee Co-Chair receiving the nomination forms and sharing them with the Board.
3. Attend at least 80% if all Section and Board meetings.

The Vice-President shall preside at any meeting of the Section or Board of Directors in the absence of the President.

SECTION 8:

The Secretary/Treasurer shall attend and record all meetings of the Section and Board of Directors. He/She shall attend to the collection of dues, assessments, donations and other monies due the Section. He/She shall prepare all claims against the Section and shall pay all claims on the approval of the President.

SECTION 9:

No expenditures shall be authorized by any officer except on approval by the Section members present at a scheduled meeting, by the Board of Directors, or by a quorum of the Board of Directors. Funds voted by Board of Directors may not exceed one-half the amount in the treasury at the moment of decision. The majority of the Section members present may appropriate any amount available in the treasury.

SECTION 10:

Officers may be removed for cause by three-fourths vote of members of the Section present at any regular meeting, provided that ALL members be notified two-weeks in advance of such recall action.

ARTICLE IV

MEETINGS:

SECTION 1:

If any elected officer cannot or fails to fulfill his or her responsibilities, including attendance at a minimum of 80% or four out of the six Section or Board meetings in any given year, he or she may be released of their responsibilities and a replacement officer may be appointed by a majority vote of the Board of Directors to fill the remainder of the term.

Any exceptions of the rules in Section 5 will be brought before the Board to decide the outcome on a case by case basis.

SECTION 2:

Notice of all meetings shall be sent to all members not less than one-week prior to the date of the meeting.

ARTICLE V

AMENDMENTS:

SECTION 1:

Amendments to the By-Laws may be made on a two-thirds vote of the members present. Any proposed amendments shall be written and introduced at a regular Section meeting

and the vote must be taken at the following regular meeting. All amendments shall be subject to final approval by the Executive committee of the Pacific Northwest Clean Water Association.

Presented to the Section on September 15, 2010 during a NIOS Business meeting held in Worley, Idaho .

Voted on by the Section on October 19, 2010 during a Class/Business Meeting at Panhandle Health Office in Hayden, Idaho. Motion to accept new By-laws was made by _____, Seconded By _____. Motion was/was not passed unanimously.